

**LANGARA COUNCIL**  
**Minutes of a Meeting**  
**held on Tuesday, February 21, 2017**  
**Room C408 at 0930 hours**

**Members:**

Jim Bowers	Gerda Krause	Pamela Robertson (regrets)
Michele Bowers	Gurbax Leelh	Roger Semmens
Jacqueline Bradshaw	Robin Macqueen	Viktor Sokha
Lynn Carter	Ian McBain	Tomo Tanaka
Patricia Cia	Clayton Munro	Daniel Thorpe
Spencer Dane	Kristine Nellis	Lane Trotter, Chair
Margaret Heldman	Dawn Palmer	
Ian Humphreys	Ajay Patel (regrets)	

**Guests:**

Moira Gookstetter, Executive Director, Foundation & Director, College Advancement  
Laura Vail, Representative, Langara College Administrators Association

**Recorder:**

Alice Hsu, Executive Assistant to the President

Prior to the start of the meeting, L. Trotter welcomed guest L. Vail, who was attending on behalf of P. Robertson.

L. Trotter also introduced M. Gookstetter, who gave a presentation on various events that will occur during 2017 Support Our Students (SOS) Campaign and the return of the Silent Auction and the Golden Apple Awards.

**1. REVIEW OF AGENDA**

The agenda was approved as distributed.

**2. REVIEW OF MINUTES AND BUSINESS ARISING**

**a) Draft Minutes of the Meeting held on January 24, 2017**

The minutes of the meeting held on January 24, 2017 were accepted.

**3. STANDING ITEMS**

**a) IT Update**

**Langara.**

THE COLLEGE OF HIGHER LEARNING.

V. Sokha advised that IT has been working on hiring additional staff members to help reduce the backlog projects of our Enterprise Resource Planning (ERP) system. The hiring process will conclude soon and it is anticipated that the first review of the backlog projects will be done by the end of the month.

V. Sokha also advised that the major project IT is currently undertaking is the ERP Business Case project, which is the first step for getting a new ERP system. Several meetings had been conducted with People Services, Student Services and Finance departments over the past month. The plan is to conclude this project by the end of February 2017 and have the results, including a more precise price and the roadmap for acquiring and implementing a new ERP system, presented to the Senior Leadership Team and then to the College Board, and shared with the College community.

Discussions ensued and members' questions were answered.

#### **4. CURRICULUM ITEMS**

##### **a) Education Council Meeting held on January 24, 2017**

G. Krause referred to the summary report attached to the agenda for the Education Council meeting held on January 24, 2017 and highlighted the following:

- Many minor program changes and course changes came through.
- There were two new courses: Mark 2500 – Selling Skills and Communication and FMGT 2116 – Personal Financial Planning I.
- A Bylaw revision was made to allow the Education Council Chair to facilitate a decision when an urgent matter arises while Education Council members are unable to convene.
- Continuing Studies had several program revisions to ensure the programs stay up-to-date with the market.
- The Department of Geography has changed its name to Department of Geography & Geology.

The Education Council summary report for January 24, 2017 was received for information.

#### **5. FOR ACTION**

##### **a) Policy D6001 – Educational Assistance**

D. Palmer advised that Policy D6001 is consistent with the College's Leadership Development program and demonstrates the College's commitment to invest in our employees. This policy does not compete with the existing tuition fee waiver and other subsidies the College is already offering. It is mainly for supporting the financial commitment required to complete a degree, a certificate, or a professional designation program.

D. Palmer noted that this support is available for all staff and faculty members but there are some decision criteria and service commitment requirements outlined in section 4 and section 6 in the Procedures and Decision Criteria document that is attached to Policy D6001.

In response to a question, D. Palmer advised that \$50,000 has been added to the annual Leadership Development budget but it could vary from year to year depending on the applications received.

In response to a suggestion made by L. Carter, D. Palmer agreed that it is a good idea to publish the names of the employees who are awarded financial assistance under this policy.

It was moved by D. Palmer, seconded by J. Bradshaw:

**THAT, Policy D6001 – Educational Assistance be recommended to the President for approval.**

**Carried Unanimously.**

## **6. FOR INFORMATION**

### **a) President's Report**

L. Trotter highlighted the following events mentioned in the President's Report attached to the agenda:

- He was invited to deliver an opening speech at the 12<sup>th</sup> International Intercollegiate Kendo Taikai (Tournament) hosted at Langara on January 28, 2017.
- He attended the Vancouver Chinatown Spring Festival Celebration Banquet on January 29, 2017 with a number of colleagues to represent Langara. He was invited to say a few words as the College was one of the event sponsors and the first post-secondary education institution ever attended this event in its 30 plus years of history.
- He thanked Asian Studies Department for organizing the annual Asian Studies Day, which was held on February 7<sup>th</sup> this year. He is pleased to see many Consulate Generals and consular staff participated in this event and he also enjoyed the Chinese traditional dance and a Kendo demonstration presented at the event.

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- United Way Community Spirit Awards event will take place on the evening of February 21, 2017 and he will officially end his role as the Vice-Chair of United Way Lower Mainland 2016 Campaign Cabinet and step into the role of the Chair of the 2017 Campaign Cabinet.

There being no further business, the meeting was adjourned at 10:01 a.m.